

**ANNEX D: Project Description Outline**

DOT FORM NO. OTS-001

**PROJECT DESCRIPTION OUTLINE**

**1. Name and Address of the Project Proponent.**

State the name of the person or entity who/which plans to undertake the project. The address and telephone number of the above should also be included to facilitate communications between the Environmental Management Bureau (EMB) and all concerned.

**2. Type and Purpose of the Project.**

State the category and type to which the project belongs. Describe briefly the goals and objectives of the project.

**3. Location of the Project.**

Indicate the exact location of the project site properly on a 1:10000 scale topographic map or 1:10000 scale cadastral survey plan. State the name of barangay(s), municipality(ies), province and region having jurisdiction on the project site. State also the coordinates (latitude and longitude) of each of the corners forming as boundaries. Indicate on the map or plan the nomenclature of claims, leases, concessions, etc. within the immediate vicinity of the project site.

**4. Description of Environmental Setting.**

A detailed description of the project sites and vicinities within one kilometer from the outer boundaries of the projects. Emphasis should be given on existing environmental conditions.

**5. Size or Scale of the Project.**

State the area covered by the project claims in hectares. State and indicate on the map the total area where the project's activities will be concentrated. Discuss the project in terms of capacity, facilities and amenities to be offered.

Include a detailed work program on the following stages of the project and indicate the activities and number of workers (local and migrant) in each phase of the project with the corresponding project costs per phase:

- a) Site development /pre-construction
- b) Construction
- c) Operation (to include information on peak and low seasons and corresponding volume of tourist influx)

- d) Maintenance, rehabilitation, expansion
- e) Project abandonment (to include site restoration)

This portion should also show the source of construction materials.

## **6. Sources of Environmental Impacts**

Identify all possible sources of environmental impacts during the entire projects cycle (i.e. site clearing/earth movement, effluents, wastes, emissions, trampling of coral reefs, conversion of mangrove area to other land use, etc.) by filling up the attached Leopold Matrix.

## **7. Environmental Management Measures**

On the basis of the matrix, state the measures which are to be undertaken to minimize adverse environmental impacts and protect the environs (e.g. treatment plants, pollution and control equipment, etc.)

Mitigating measures to protect the environs against adverse impacts of tourism activities should be described (e.g. reef walks on selected areas, etc.)

## **8. Status of the Project**

State whether the project is in the feasibility stage, construction, expansion, etc. as of the time this document is submitted.

## **9. Signature of the Project Proponent and/or Persons Responsible for the Preparation of the Project Description**

Attach a sworn statement of the persons who prepared the PD with the corresponding signatures, and signify therein that the information provided are factual and true. Any discovery of misrepresentation of information can be a basis for the rejection of the PD or non-issuance of the ECC.

Notes:

- \* All documents should be submitted in five (5) copies. The original copy should be notarized.
- \* This outline was prepared by Environmental Impact Assessment Section of Environmental Management Bureau (EMB), Department of Environment and Natural Resources (DENR) and is provided free to all applicants.